



CALGARY IMMIGRANT WOMEN'S ASSOCIATION

VOLUNTEER POSITION DESCRIPTION

TITLE: Girls Culture Club In-School Support

DEPARTMENT: Family Services Department

REPORTS TO: Youth Program

This program addresses the needs of young immigrant, refugee and visible minority girls between the ages of 10 and 19 through education, cultural awareness and successful integration. All CIWA volunteers are required to provide a Calgary Policy Services security check as well as a Child Welfare Intervention Check

SUMMARY OF POSITION

Volunteers will co-facilitate lunch programming for immigrant girls, providing to them the opportunity to make new friends, build confidence, and meet in a safe and welcoming place to discuss topics relevant to them and to develop life skills such as communication and goal achievement. Time commitment is until March 28th 2022, on Mondays from 11:15am to 12:15pm or 3:00pm to 4:30pm, Tuesdays, or Wednesday from 11:30am to 1:00pm.

DUTIES AND RESPONSIBILITIES

- Attend the program-specific orientation
- Support and co-facilitate with CIWA staff the online sessions activities
- Attend meetings and training regularly and on time
- Engage in weekly activities with girls
- Support young immigrant girls in achieving their goals and completing their outputs every session
- Be culturally aware and sensitive towards clients and other volunteers

STANDARDS OF PERFORMANCE

- Ensure that professional approach is aligned with CIWA values
- Demonstrate a high level of initiative and enthusiasm
- Maintain confidentiality at all times

QUALIFICATIONS

- Between 18 to 30 years of age
- Child welfare check required
- Experience and passion for working with youth
- Must maintain confidentiality and professionalism
- Punctual and reliable
- Open minded and enthusiastic
- Understand and respect diversity
- Dedicated to provide the time and effort in supporting the clients
- Strong communication skills
- Social Work or related field diploma/degree, or working towards Social Work or any related field is an asset

If interested, please contact Volunteer Program at:
volunteer@ciwa-online.com Direct line 403-517-8830